

Enterprise Architecture Committee

June 30, 2010 Meeting Minutes
Department of Information Services
James R. Larson Forum Building
Forum Boardroom
605 11th Avenue SE
Olympia, Washington

Members Present:

Clare Donahue, UW, Co-Chair
Rob St. John, DSHS, Co-Chair
Roger Deming, LCB
Lynne McGuire, OFM
Cathy Munson, LSC
Laura Parma, DIS
Mike Ricchio, DIS
Frank Westrum, DOH
David Zager, DIS

Members Absent:

Michael DeAngelo, HCA
Grant Rodeheaver, DOT
Vikki Smith, DOR
Cammy Webster, DIS

Roll Call

Clare Donahue, University of Washington (UW) and Committee Co-Chair, called the meeting to order. A sufficient number of Committee members were present to constitute a quorum.

Approval of the Minutes

Motion: A motion was made to approve the April 28, 2010 meeting minutes. The motion passed unanimously.

**Information Technology (IT)
Investment Transparency
Enterprise Architecture (EA)
Initiative Progress Report**

David Zager, Department of Information Services (DIS), updated the Committee on the IT Investment Transparency EA Initiative. Mr. Zager reported that three meetings have been held with the workgroup to look at IT investment transparency issues; to understand the kinds of information and their current sources that would need to be available to satisfy those issues; and build a schedule of changes needed to enhance IT Portfolio capability in the state. Mr. Zager proposed that the tools are not the primary issue, but rather the quality and variety of data available.

The Committee discussed whether the initiative should focus on assisting agencies in the ease with which they could fulfill their annual compliance responsibilities; or if it should focus on creating a capability that would satisfy a shared need of all agencies in tracking cost structures of their own mission critical services.

Lynne McGuire, Office of Financial Management (OFM), explained that DIS is entering into partnership with OFM to construct an enterprise reporting tool to access the currently collected data. The final goal is to eliminate duplication of reporting.

Mr. Zager reported that the Workgroup is targeting to complete the first phase of the initiative (problem definition) by the end of August, 2010.

The Committee requested a draft of the working product of the initiative before the July 28, 2010 EAC Meeting to resume deliberation. Mr. Zager agreed to provide materials as requested.

IT Savings Checklist

Mike Ricchio, DIS, reported on the IT Savings Checklist mandated by ESHB 3178. He explained that DIS is working with OFM on the IT savings initiative. A template has been formatted and was distributed to agencies on June 18, 2010.

Clarity on State Government

Roger Deming, Liquor Control Board, reiterated a question asked in email to the Committee regarding governance in the context of the Executive Order. Mr. Deming explained that after the last Executive Steering Committee meeting, the agenda item regarding the Executive Order left him confused; and therefore does the EAC have an overarching governance structure or multiple paths that overlap each other.

Mr. Ricchio explained that the Governor wanted an IT executive approach similar to the approach the state of Missouri has taken. In Missouri, they centralized management of IT in a central Technology Office but left most, if not all, staff in place. While there was a change in reporting relationship, there was no change to the way business is conducted. Mr. Ricchio explained this approach has an overarching governance structure.

The Committee discussed their expectations of the Executive Order relating to Enterprise Architecture.

Mr. Zager recommended the EAC establish a new initiative focused on creating a desired approach to Enterprise Architecture governance in the state, which could then be presented to decision makers during their discussions of the Executive Order. The Committee agreed to endorse this initiative proposal. No sponsors were named.

Adjournment

The meeting was adjourned.